

# Class Agenda

8:30 – 8:45 Introductions & Overview

8:45 – 9:15 Worker Status Issues (DEED)

- Employee Status
- Independent Contractor vs. Employee

## Employment Tax Issues

9:15 – 10:30 Minnesota Department of Revenue

- Misclassifying Workers
- Withholding information
- Minnesota Tax ID Number
- Requirements and Responsibilities
- Depositing
- Filing
- e-Services

10:30 – 10:45 Break

10:45 – 11:45 Unemployment Insurance

- Why Talk to Employers
- Wages to Report to UI
- Tax Rate Calculation
- Base Tax Rate
- Experience Rating
- Managing Your Tax Rate

11:45 – 12:00 Q & A / Feedback

12:00 – 1:00 Lunch!!! (on your own)

## Other Employer Issues

1:00 – 2:00 Minnesota & Federal Labor Standards Overview

- Minimum Wage & Overtime
- Child Labor Standards
- Employer Requirements

2:00 – 3:00 MN Worker's Compensation Insurers Association

- Worker's Compensation

3:00 – 3:30 Questions & Evaluations

Please note: All times are approximate.

*Upon request, the information in this document can be made available in alternative formats for people with disabilities by contacting the Minnesota Business Tax Education Partnership at [ui.mn@state.mn.us](mailto:ui.mn@state.mn.us) or call 651-259-0779.*